



WORKING/NOT WORKING

Take a few minutes to jot down what's working and what's not working about the various meetings you regularly attend.

What is WORKING about the meetings I attend	What is NOT WORKING about the meetings I attend

If your list of things that are working is longer than your not working list, you are already on your way to great meetings. The principles and practices of **Positive and Productive Meetings** can augment and support your current meetings and raise the bar on excellence.

Is your not working list longer? Start to transform your meetings by visiting www.positiveproductivemeetings.com.